



Report of: **Service Director, Public Protection**

| Meeting of              | Date         | Agenda Item | Ward(s) |
|-------------------------|--------------|-------------|---------|
| Licensing Sub-Committee | 14 July 2015 |             | Bunhill |

|                       |  |            |
|-----------------------|--|------------|
| Delete as appropriate |  | Non-exempt |
|-----------------------|--|------------|

**Subject: PREMISES LICENCE NEW APPLICATION  
ST LUKE'S COMMUNITY CENTRE, 90 CENTRAL STREET, LONDON, EC1V 8AJ**

## 1. Synopsis

- 1.1 This is an application for a new premises licence under the Licensing Act 2003.
- 1.2 The application is for a licence to allow:

| Activity   | Days                         | Times                            |
|--|------------------------------|----------------------------------|
| The sale of alcohol, which may be consumed on the premises | Monday to Sunday             | 11:00 to 23:00                   |
| Performance of a play                                      | Monday to Saturday<br>Sunday | 10:00 to 23:00<br>12:00 to 22:30 |
| Showing of films   | Monday to Saturday<br>Sunday | 10:00 to 23:00<br>12:00 to 22:30 |
| Indoor Sports  | Monday to Saturday<br>Sunday | 09:00 to 23:00<br>09:00 to 22:30 |

|                        |                    |                |
|------------------------|--------------------|----------------|
| Live music             | Monday to Saturday | 10:00 to 23:00 |
|                        | Sunday             | 12:00 to 22:30 |
| Recorded music         | Monday to Saturday | 07:00 to 23:00 |
|                        | Sunday             | 09:00 to 22:30 |
| Performance of dancing | Monday to Saturday | 10:00 to 23:00 |
|                        | Sunday             | 12:00 to 22:30 |
| Opening hours          | Monday to Saturday | 07:00 to 23:30 |
|                        | Sunday             | 07:00 to 23:00 |

## 2. Relevant Representations

|                       |  |
|-----------------------|--|
| Licensing Authority   | No   |
| Metropolitan Police   | Yes (CCTV condition agreed with applicant)   |
| Noise                 | Yes (Noise conditions agreed with applicant) |
| Health and Safety     | No   |
| Trading Standards     | No   |
| Public Health         | No   |
| Safeguarding Children | No   |
| London Fire Brigade   | No   |
| Local residents       | Yes: 4                                       |
| Other bodies          | No   |

## 3. Background

3.1 Papers are attached as follows:-

- Appendix 1: application form, and layout plan;
- Appendix 2: copy of current premises licence and layout plan;
- Appendix 3: representations;
- Appendix 4: suggested conditions and map of premises location.

3.2 Four residents have submitted representations. The applicant has read the representations and amended their application so that the start time for alcohol is now 11:00 each day from the original time of 07:00 as stated in the application.

- 3.3 The premises currently have a Licence issued under the Licensing Act 2003. The premise has undergone substantial refurbishment. The hours for this licence are copied in the table below. A copy of the current licence and layout plan is also attached as Appendix 2 of this report.

| <b>Activity</b>  | <b>Days</b>                  | <b>Times</b>                     |
|--|------------------------------|----------------------------------|
| The sale of alcohol, which may be consumed on the premises | Monday to Sunday             | 10:00 to 23:00                   |
| Performance of a play                                      | Monday to Saturday<br>Sunday | 10:00 to 23:00<br>12:00 to 22:30 |
| Showing of films   | Monday to Saturday<br>Sunday | 10:00 to 23:00<br>12:00 to 22:30 |
| Indoor Sports  | Monday to Saturday<br>Sunday | 09:00 to 23:00<br>09:00 to 22:30 |
| Live music   | Monday to Saturday<br>Sunday | 10:00 to 23:00<br>12:00 to 22:30 |
| Recorded music   | Monday to Saturday<br>Sunday | 07:00 to 23:00<br>09:00 to 22:30 |
| Performance of dancing                                     | Monday to Saturday<br>Sunday | 10:00 to 23:00<br>12:00 to 22:30 |
| Opening hours  | Monday to Saturday<br>Sunday | 08:00 to 23:30<br>08:00 to 23:00 |

#### **4. Planning Implications**

- 4.1 The Planning & Development section have confirmed that there are no planning issues with this application.

#### **5 Recommendations**

- 5.1 To determine the application for a new premises licence under Section 17 of the Licensing Act 2003.
- 5.2 To consider that this address is in the Saturation or "Cumulative Impact Policy" of Islington. This special policy creates a rebuttable presumption that applications for new premises licences, club premises certificates, or variation applications that are likely to add to the existing cumulative impact will normally be refused, unless the applicant can demonstrate why the operation of the premises involved will not add to the cumulative impact or otherwise impact adversely on the promotion of the licensing objectives.

5.3 If the Committee grants the application it should be subject to:

- i. conditions prepared by the Licensing Officer which are consistent with the Operating Schedule (see appendix 3)
- ii. any conditions deemed appropriate by the Committee to promote the four licensing objectives.(see appendix 3)

**6 Conclusion and reasons for recommendations**

6.1 The Council is required to consider this application in the light of all relevant information, and if approval is given, it may attach such conditions as appropriate to promote the licensing objectives.

**Background papers:**

The Council's Statement of Licensing Policy  
Licensing Act 2003  
Secretary of States Guidance

**Final Report Clearance**

**Signed by**

  
Service Director – Public Protection

Date

3/7/15

**Received by**

Head of Scrutiny and Democratic Services

Date

Report author: Licensing Service

Tel: 020 75027 3031

E-mail: [licensing@islington.gov.uk](mailto:licensing@islington.gov.uk)

OK  
KNT  
11 May 15

\* required information

**Section 1 of 19**

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference  This is the unique reference for this application generated by the system.

Your reference  You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant? Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Yes  No

**Applicant Details**

\* First name

\* Family name

\* E-mail

Main telephone number  Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader

Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

**Applicant Business**

\* Is your business registered in the UK with Companies House?  Yes  No

\* Is your business registered outside the UK?  Yes  No

\* Business name  If your business is registered, use its registered name.

\* VAT number   Put "none" if you are not registered for VAT.

\* Legal status

Continued from previous page...

\* Your position in the business

Home country

The country where the headquarters of your business is located.

**Business Address**

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

\* Building number or name

\* Street

District

\* City or town

County or administrative area

\* Postcode

\* Country

**Section 2 of 19**

**PREMISES DETAILS**

I/we, as named in section 1, apply for a provisional statement under section 29 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

Address     OS map reference     Description

**Postal address of premises.**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Further Details**

Telephone number

Non-domestic rateable value of premises (£)

**Section 3 of 19****APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company
- A partnership
- An unincorporated association
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales
- Other (for example a statutory corporation)

**Section 4 of 19****NON INDIVIDUAL APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

**Non Individual Applicant's Name**

Name

**Details**

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

**Address**

|                               |   |
|-------------------------------|---|
| Building number or name       | <input type="text"/>                        |
| Street                        | <input type="text"/>                        |
| District                      | <input type="text"/>                        |
| City or town                  | <input type="text"/>                        |
| County or administrative area | <input type="text"/>                        |
| Postcode                      | <input type="text"/>                        |
| Country                       | <input type="text" value="United Kingdom"/> |

**Contact Details**

|                        |                      |
|------------------------|----------------------|
| E-mail                 | <input type="text"/> |
| Telephone number       | <input type="text"/> |
| Other telephone number | <input type="text"/> |

What is your nature of interest in the premises?

**Section 5 of 19**

**SCHEDULE OF WORK**

Is the premises:

- About to be constructed
- Being extended or altered

Give details of the work and attach plans of the work being done or about to be done at the premises

The Internal room layout and usage of some rooms inside the community centre has changed. In addition, new areas have been/are being built, including a new nursery, but more importantly in relation to this application, an extension to the existing catering service, a new cafe area, with inside seating for 35-40 and with an outside terrace area with seating for around 40.

Give particulars of the premises to which the application relates. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where you are completing section 16 and your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

Main areas of the building to be included in the application:

Ground Floor:

- Dining Room (Lunch Club)
- Garden Room (conference room, room also used for kids and adult parties)



Continued from previous page...

- Cafe (new area)
- Cookery School (new area)

1st floor

- The Lounge (Over 55s Members Area)
- The Club Room (Over 55s Members Area)
- The City & Islington Meeting Room (conference room)
- The cafe terrace (new area)

- 2nd floor

- The Studio (room for sports and exercise classes; yoga, table tennis, drama etc. This room is also used for kids parties)
- The St Luke's Meeting Room (conference room)

3rd Floor

- The Loft (conference room)

### Section 6 of 19

#### PROVISION OF PLAYS

Will you be providing plays?

Yes  No

#### Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

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Start

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THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start

End

Start

End

Will the performance of a play take place indoors or outdoors or both?

Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

Give further details here

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Traditional plays, stand-up comedy, choir performance where sound and music would be either amplified or unamplified.

Plays could take place on ground floor in the Garden Room, or Dining Room. 1st floor Over 55s Club Room. 2nd floor The Studio.

State any seasonal variations for performing plays

For example (but not exclusively) where the activity will occur on additional days during the summer months.

No seasonal variations.

Non standard timings. Where the premises will be used for the performance of a play at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/a

**Section 7 of 19**

**PROVISION OF FILMS**

Will you be providing films?

Yes       No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

Continued from previous page...

WEDNESDAY

|       |                                    |     |                                    |
|-------|------------------------------------|-----|------------------------------------|
| Start | <input type="text" value="10:00"/> | End | <input type="text" value="23:00"/> |
| Start | <input type="text"/>               | End | <input type="text"/>               |

THURSDAY

|       |                                    |     |                                    |
|-------|------------------------------------|-----|------------------------------------|
| Start | <input type="text" value="10:00"/> | End | <input type="text" value="23:00"/> |
| Start | <input type="text"/>               | End | <input type="text"/>               |

FRIDAY

|       |                                    |     |                                    |
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| Start | <input type="text" value="10:00"/> | End | <input type="text" value="23:00"/> |
| Start | <input type="text"/>               | End | <input type="text"/>               |

SATURDAY

|       |                                    |     |                                    |
|-------|------------------------------------|-----|------------------------------------|
| Start | <input type="text" value="10:00"/> | End | <input type="text" value="23:00"/> |
| Start | <input type="text"/>               | End | <input type="text"/>               |

SUNDAY

|       |                                    |     |                                    |
|-------|------------------------------------|-----|------------------------------------|
| Start | <input type="text" value="12:00"/> | End | <input type="text" value="22:30"/> |
| Start | <input type="text"/>               | End | <input type="text"/>               |

Will the exhibition of films take place indoors or outdoors or both?

- Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

Give further details here

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Films would either be shown for events on a TV, or through a projector with amplified sound.

State any seasonal variations for the exhibition of film

For example (but not exclusively) where the activity will occur on additional days during the summer months.

No seasonal variations.

Non standard timings. Where the premises will be used for the exhibition of film at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/a

Continued from previous page...

**Section 8 of 19**

**PROVISION OF INDOOR SPORTING EVENTS**

Will you be providing indoor sporting events?

Yes       No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

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WEDNESDAY

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THURSDAY

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FRIDAY

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End

SATURDAY

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SUNDAY

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Start

End

Give further details here

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

We provide sporting classes for local residents of all ages, for example; table tennis, street dance, yoga, ballet, line-dancing.

Sporting activity could take place on the ground floor in the Garden Room, or the 2nd floor The Studio.

Continued from previous page...

State any seasonal variations for indoor sporting events

For example (but not exclusively) where the activity will occur on additional days during the summer months.

No seasonal variations.

Non-standard timings. Where the premises will be used for indoor sporting events at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

n/a

### Section 9 of 19

#### PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

Will you be providing boxing or wrestling entertainments?

Yes  No

### Section 10 of 19

#### PROVISION OF LIVE MUSIC

Will you be providing live music?

Yes  No

#### Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

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End

THURSDAY

Start

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End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

Continued from previous page...

FRIDAY

Start

End

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End

SATURDAY

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End

SUNDAY

Start

End

Start

End

Will the performance of live music take place indoors or outdoors or both?

Indoors

Outdoors

Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

Give further details here

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

For example: Live bands, open-mic events, piano "sing-a-long" sessions, solo-singers etc, both amplified and unamplified.

Live music event would only take place in the Dining Room on the ground floor, or in the Over 55s Club Room on the 1st floor.

Amplified live music would not be played on the outside cafe terrace (new area).

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

No seasonal variations.

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

n/a

### Section 11 of 19

#### PROVISION OF RECORDED MUSIC

Will you be providing recorded music?

Yes

No

Continued from previous page...

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

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End

Will the playing of recorded music take place indoors or outdoors or both?

Indoors       Outdoors       Both

Where taking place in a building or other  
structure tick as appropriate. Indoors may  
include a tent.

Give further details here

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

We always aim to play background music in our cafe spaces, reception area and in the Over 55s Club Room during opening hours to create a friendly atmosphere. Our room hire clients may wish to play music, for example for a kids party or a wedding in our conference rooms.

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

No seasonal variations.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

n/a

**Section 12 of 19**

**PROVISION OF PERFORMANCES OF DANCE**

Will you be providing performances of dance?

Yes                       No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

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Start

End

SATURDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.



Continued from previous page...

SUNDAY

Start

End

Start

End

Will the performance of dance take place indoors or outdoors or both?

- Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

Give further details here

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

For example this could be: Dance performances with amplified or unamplified music, on the ground floor in our Garden Room or on the 2nd floor in The Studio.

State any seasonal variations for the performance of dance

For example (but not exclusively) where the activity will occur on additional days during the summer months.

No seasonal variations.

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

n/a

### Section 13 of 19

#### PROVISION OF ANYTHING SIMILAR TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes       No

### Section 14 of 19

#### PROVISION OF LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

- Yes       No

### Section 15 of 19

#### SUPPLY OF ALCOHOL

Will you be supplying alcohol?

- Yes       No

Continued from previous page...

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

Start

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Start

End

Will the sale of alcohol be for consumption:

- On the premises     Off the premises     Both

If you wish people to be able to consume alcohol on the premises, tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, tick 'off the premises'. If you wish people to be able to do both, tick 'both'

State any seasonal variations for the supply of alcohol

For example (but not exclusively) where the activity will occur on additional days during the summer months.

1st floor cafe terrace (new area) would provide a seasonal upswing in sales of alcohol due to the nature of being a nice outdoor seating area, weather permitting, during the summer months. We would not keep the cafe terrace open after 21.00 and would be happy for this to be a condition on the license. W

Continued from previous page...

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/a

### Section 16 of 19

#### ADULT ENTERTAINMENT

Please highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, gambling machines etc.

No adult entertainment activities will take place on the premises.

### Section 17 of 19

#### HOURS PREMISES ARE OPEN TO THE PUBLIC

##### Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

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Start

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WEDNESDAY

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THURSDAY

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FRIDAY

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End

Continued from previous page...

SATURDAY

Start

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Start

End

SUNDAY

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End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

No seasonal variations.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Only shorter in some areas as we understand the impact on noise pollution for local residents:

The cafe terrace outside area will be closed at 21.00.

The Terrace Garden and access to the Terrace Garden will be stopped after 20.00.

**Section 18 of 19**

**LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

list below here steps you will take to promote all four licensing objectives together.

Strong management controls and effective training of all staff so that they are aware of the premises licence and the requirements to meet the four licensing objectives with particular attention to:

- No selling of alcohol to underage people
- No drunk and disorderly behavior on the premises area
- We will always offer food in conjunction with alcohol and do not aim to become an "only" drinking venue.
- Vigilance in preventing the use and sale of illegal drugs at the retail area
- No violent and anti-social behaviour
- No any harm to children
- Always work towards minimise noise pollution from music at events and customers leaving St Luke's in the evening
- Operating Schedule providing the hours of operation and licensable activities during those hours.
- Designated premises supervisor/s confirmed to be in day-to-day control of the premises, to provide good training for staff on the Licensing Act (Training Record), to make or authorize each sale and management of cafe and event areas.
- Clear "Challenge 25" information to prevent the supply of alcohol to under-age drinkers.
- CCTV system installed with recording

As a licensed premises we know that it is necessary to carry out our functions or operate their businesses with a purpose of

*Continued from previous page...*

promoting these objectives. We promise to support these objectives through their operating schedules and other measures (including staff training and qualifications, policies, and strategic partnerships with other agencies).

b) The prevention of crime and disorder

We would take the following steps for prevention of crime and disorder:

- CCTV System installed to monitor entrances, exits, and other parts of the premises in order to address the prevention of crime objective.
- A clear and legible notice outside the premises indicating the normal hours under the terms of the premises license during which licensable activities are permitted.
- Clear and conspicuous notices warning of potential criminal activity, such as theft, that may target customers will be displayed.
- Not selling of alcohol to drunk or intoxicated customers.
- Custom will not be sought by means of personal solicitation outside or in the vicinity of the premises.
- Prevention and vigilance in illegal drug use at the retail unit area.
- Staff will be well trained in asking customers to use premises in an orderly and respectful manner and prevent drinking alcohol at the retail unit (ex. canned or bottled beer).
- Staff will be well trained and notices in place making sure that people leave the building quietly.
- St Luke's will not be promoted as a "party drinking" destination and food service will always be offered with drinks.
- Each room hire party booking is reviewed before the booking is confirmed to make sure the arrangements does not violate the licensing laws.

c) Public safety

St Luke's is fully committed to public safety and would take the following steps:

- Internal and external lighting fixed to promote the public safety objective.
- Well trained staff adherence to environmental health requirements.
- Training and implementation of underage ID checks.
- A log book (incidents records) shall be kept upon the premises in which shall be entered particulars of inspections made; those required to be made by statute, and information compiled to comply with any public safety condition attached to the premises license that requires the recording of such information. The log book (incidents records) shall be kept available for inspection when required by persons authorised by the Licensing Act 2003 or associated legislation.
- All parts of the premises and all fittings and apparatus therein, door fastenings and notices, lighting, heating, electrical, air condition, sanitary accommodation and other installations, will be maintained at all times in good order and in a safe condition.
- Daily, weekly and monthly buildings Health & Safety checks in place.
- All staff trained in fire evacuation procedures.
- Yearly fire risk review check by external consultant.

d) The prevention of public nuisance

We would do our very best for prevention of public nuisance:

- Noise reduction measures to address the public nuisance from noise pollution.
- In the evening or when relevant, prominent, clear and legible notices will be displayed at the exit requesting the public to respect the needs of nearby residents and to leave the premises and the area quietly.
- Deliveries of goods necessary for the operation of the business will be carried out at times suitable to minimise disruption and to prevent nuisance and disturbance to nearby residents.
- We will ensure that staff who arrive early morning or depart late at night (ex. for unpacking, cleaning of the premises, delivered goods) when the business has ceased trading conduct themselves in such a manner to avoid causing disturbance to nearby residents.
- Customers will be asked not to stand around loudly talking in the street outside the premises.
- Centre users and customers will not be admitted to premises above opening hours.
- The movement of bins and rubbish outside the premises will be kept to absolute minimum after 20.00pm. This will help to reduce the levels of noise produced by the premises.
- Any lighting on or outside the premises will be positioned and screened in such a way so as to not cause a disturbance to nearby residents.

Continued from previous page...

- Adequate waste receptacles for use by customers will be provided in the local vicinity.
- The cafe outside terrace will not be used after 21.00. The Terrace Garden will not be used after 20.00. This is to stop any noise pollution for local residents.
- Birthday party bookings for "young adults" 15 to 25 years old will not be accepted as a general rule, if the event takes place late afternoon and in the evening.

e) The protection of children from harm

We are fully committed for the protection of children and vulnerable people:

- "Challenge 25" sign which is a retailing strategy that encourages anyone who is over 18 but looks under 25 to carry acceptable ID (a card bearing the PASS hologram, a photographic driving license or a passport) if they wish to buy alcohol.
- Well trained staff about requirement for persons' identification, age establishment etc.
- Child protection and protection of vulnerable people policy in place. All staff made aware of the policy and its procedure and relevant staff trained in the area.
- Health & Safety policy in place to ensure general buildings safety of the building for all users.

### Section 19 of 19

#### PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

This formality requires a fixed fee of £315

#### ATTACHMENTS

#### AUTHORITY POSTAL ADDRESS

##### Address

|                               |   |
|-------------------------------|---|
| Building number or name       | <input type="text"/>                        |
| Street                        | <input type="text"/>                        |
| District                      | <input type="text"/>                        |
| City or town                  | <input type="text"/>                        |
| County or administrative area | <input type="text"/>                        |
| Postcode                      | <input type="text"/>                        |
| Country                       | <input type="text" value="United Kingdom"/> |

#### DECLARATION

\* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name  *Thomas Lans*

\* Capacity

Date (dd/mm/yyyy)

*Continued from previous page...*

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...

2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/islington/apply-2> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.

**IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**


St Luke's Community Centre  
 90 Central Street  
 London Ec1V 8AJ  
 020 7549 8181

Layout/plans of the building

Explanations below:

 = Lift

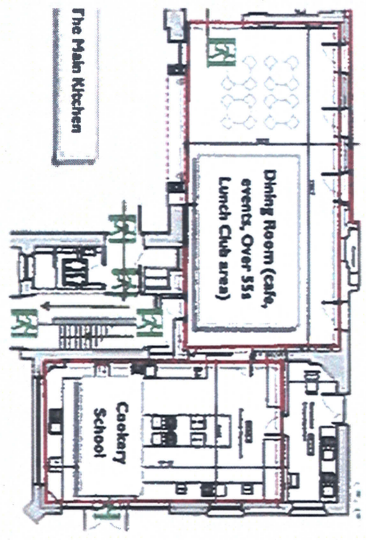
 = Fire exit

 = holding area for wheelchair users

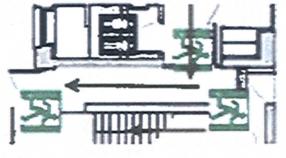
 = Disabled toilet

 = Toilets (unisex)

**The Studio** = The Name of the room



All areas where alcohol will be served are marked in red.

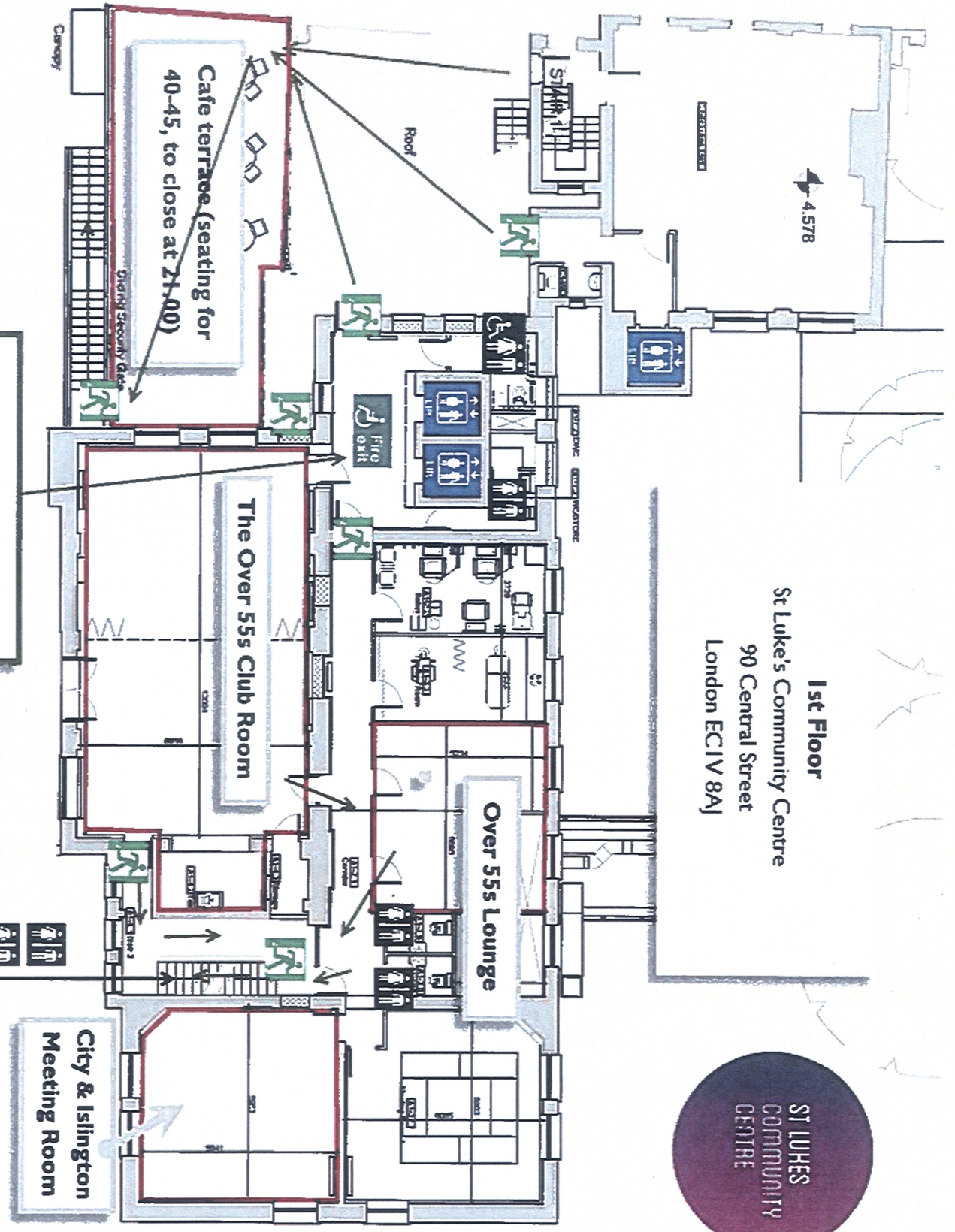


The green arrows show the direction of the fire exit routes.





**1st Floor**  
**St Luke's Community Centre**  
 90 Central Street  
 London EC1V 8AJ



Holding area for wheelchair users and frail users during fire evacuations.

Two toilets located in the staircase between 2nd and 1st floor.

**JOHNLEITCHARCHITECT**

JOHNLEITCHARCHITECT  
 Unit 21 Brompton House Labs  
 5 Tysan Street  
 London E8 2JY  
 T 077 007 63317  
 mail@johnleitch.co.uk  
 www.jlarch.co.uk

Project:  
 St Luke's Community Centre  
 Client:  
 St Luke's Parochial Trust  
 Date:  
 11/11/2010  
 Scale:  
 1:100  
 Drawing No:  
 0001-10-DR-1201

Drawn:  
 Use:  
 Scale:  
 NTG  
 Drawing No:  
 0001-10-DR-1201

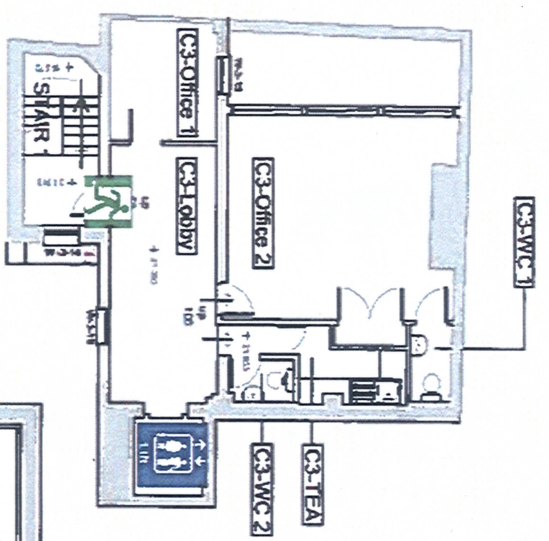


**3rd Floor**  
**St Luke's Community Centre**  
 90 Central Street  
 London EC1V 8AJ

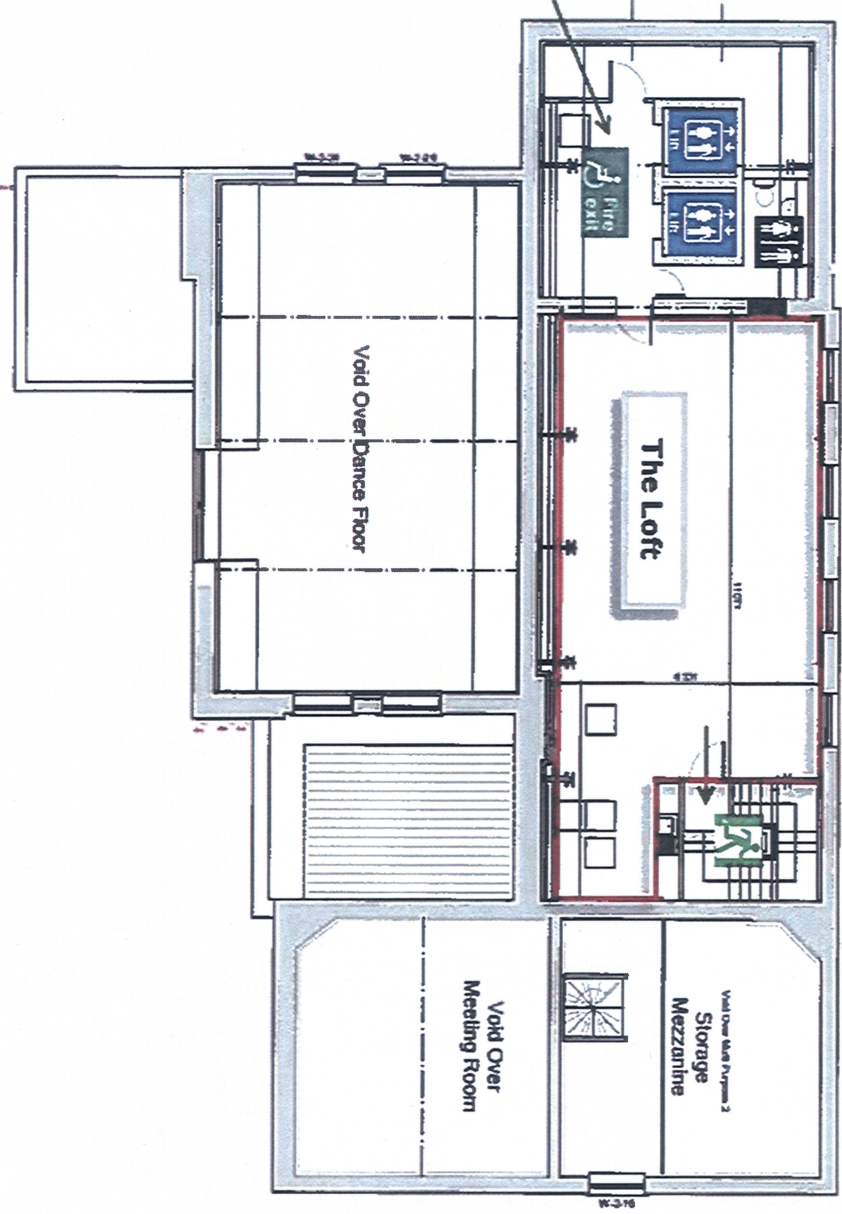


**JOHNLEITCHARCHITECT**

JOHNLEITCHARCHITECT  
 Unit 21 Barnfield House Lotts  
 5 Tyson Street  
 London E8 2LY  
 T 077 007 6307  
 m@johnleitch.co.uk  
 www.johnleitch.com



Holding area for wheelchair users and frail users



TJL  
 Third Floor Plan  
 Project Name  
 Use  
 Scale 1:50  
 MTD  
 Drawing No.  
**0001-10-DR-1203** Rev  
**D01**

Client:  
**St Lukes Parochial Trust**  
 St Lukes Community Centre  
 90 Central Street  
 London EC1V 8AJ  
 T 077 007 6307  
 m@johnleitch.co.uk  
 www.johnleitch.com

**Premises Licence Summary  
Licensing Act 2003**

|                                |                      |
|--------------------------------|----------------------|
| <b>Premises licence number</b> | <b>106452-310310</b> |
|--------------------------------|----------------------|

**Premises details**

|   |
|---|
| <b>Postal address of premises, or if none, ordnance survey map reference or description</b> |
| <b>ST LUKE'S CENTRE<br/>90 CENTRAL STREET</b>   |

|                  |        |                  |          |
|------------------|--------|------------------|----------|
| <b>Post town</b> | London | <b>Post code</b> | EC1V 8AQ |
|------------------|--------|------------------|----------|

|                         |               |
|-------------------------|---------------|
| <b>Telephone number</b> | 020 7549 8181 |
|-------------------------|---------------|

|  |
|--|
| <b>Where the licence is time limited the dates</b> |
|--|

|                |
|----------------|
| Not Applicable |
|----------------|

|  |
|--|
| <b>Licensable activities authorised by the licence</b> |
|--|

Ground floor (restricted to North Dining Room, South Dining Room, Therapy Room)

First floor (restricted to Lounge/library, Bar and Room A)

Second floor (restricted to Activities Hall and Committee Room)

- The provision of regulated entertainment by way of:
  - The performance of plays
  - The exhibition of films
  - The performance of live music
  - The playing of recorded music
  - The performance of dance
- The provision of entertainment facilities for:
  - Dancing

Ground, first and second floor

- The sale by retail of alcohol

|   |
|---|
| <b>The times the licence authorises the carrying out of licensable activities</b> |
|---|

- The provision of regulated entertainment for the performance of plays:

|           |       |    |       |
|-----------|-------|----|-------|
| Monday    | 10:00 | to | 23:00 |
| Tuesday   | 10:00 | to | 23:00 |
| Wednesday | 10:00 | to | 23:00 |
| Thursday  | 10:00 | to | 23:00 |
| Friday    | 10:00 | to | 23:00 |
| Saturday  | 10:00 | to | 23:00 |
| Sunday    | 12:00 | to | 22:30 |



**ISLINGTON**

- The provision of regulated entertainment for the exhibition of films:

|           |       |    |       |
|-----------|-------|----|-------|
| Monday    | 10:00 | to | 23:00 |
| Tuesday   | 10:00 | to | 23:00 |
| Wednesday | 10:00 | to | 23:00 |
| Thursday  | 10:00 | to | 23:00 |
| Friday    | 10:00 | to | 23:00 |
| Saturday  | 10:00 | to | 23:00 |
| Sunday    | 12:00 | to | 22:30 |

- The provision of regulated entertainment for the performance of live music:

|           |       |    |       |
|-----------|-------|----|-------|
| Monday    | 10:00 | to | 23:00 |
| Tuesday   | 10:00 | to | 23:00 |
| Wednesday | 10:00 | to | 23:00 |
| Thursday  | 10:00 | to | 23:00 |
| Friday    | 10:00 | to | 23:00 |
| Saturday  | 10:00 | to | 23:00 |
| Sunday    | 12:00 | to | 22:30 |

Except in:

The Lounge/Library and the North Dining Room where activities shall cease at 22:00

- The provision of regulated entertainment for the playing of recorded music:

|           |       |    |       |
|-----------|-------|----|-------|
| Monday    | 10:00 | to | 23:00 |
| Tuesday   | 10:00 | to | 23:00 |
| Wednesday | 10:00 | to | 23:00 |
| Thursday  | 10:00 | to | 23:00 |
| Friday    | 10:00 | to | 23:00 |
| Saturday  | 10:00 | to | 23:00 |
| Sunday    | 12:00 | to | 22:30 |

Except in:

The Lounge/Library and the North Dining Room where activities shall cease at 22:00

- The provision of regulated entertainment for the performance of dance:

|           |       |    |       |
|-----------|-------|----|-------|
| Monday    | 10:00 | to | 23:00 |
| Tuesday   | 10:00 | to | 23:00 |
| Wednesday | 10:00 | to | 23:00 |
| Thursday  | 10:00 | to | 23:00 |
| Friday    | 10:00 | to | 23:00 |
| Saturday  | 10:00 | to | 23:00 |
| Sunday    | 12:00 | to | 22:30 |

Except in:

The Lounge/Library and the North Dining Room where activities shall cease at 22:00

- Provision of facilities for making music

|           |       |    |       |
|-----------|-------|----|-------|
| Monday    | 10:00 | to | 23:00 |
| Tuesday   | 10:00 | to | 23:00 |
| Wednesday | 10:00 | to | 23:00 |
| Thursday  | 10:00 | to | 23:00 |
| Friday    | 10:00 | to | 23:00 |
| Saturday  | 10:00 | to | 23:00 |
| Sunday    | 12:00 | to | 22:30 |

Except in:

The Lounge/Library and the North Dining Room where activities shall cease at 22:00

- Provision of facilities for dancing

|           |       |    |       |
|-----------|-------|----|-------|
| Monday    | 10:00 | to | 23:00 |
| Tuesday   | 10:00 | to | 23:00 |
| Wednesday | 10:00 | to | 23:00 |
| Thursday  | 10:00 | to | 23:00 |
| Friday    | 10:00 | to | 23:00 |
| Saturday  | 10:00 | to | 23:00 |
| Sunday    | 12:00 | to | 22:30 |

Except in:

The Lounge/Library and the North Dining Room where activities shall cease at 22:00

- The sale by retail of alcohol

|           |       |    |       |
|-----------|-------|----|-------|
| Monday    | 10:00 | to | 23:00 |
| Tuesday   | 10:00 | to | 23:00 |
| Wednesday | 10:00 | to | 23:00 |
| Thursday  | 10:00 | to | 23:00 |
| Friday    | 10:00 | to | 23:00 |
| Saturday  | 10:00 | to | 23:00 |
| Sunday    | 12:00 | to | 22:30 |

**The opening hours of the premises:**

|           |       |    |       |
|-----------|-------|----|-------|
| Monday    | 08:00 | to | 23:30 |
| Tuesday   | 08:00 | to | 23:30 |
| Wednesday | 08:00 | to | 23:30 |
| Thursday  | 08:00 | to | 23:30 |
| Friday    | 08:00 | to | 23:30 |
| Saturday  | 08:00 | to | 23:30 |
| Sunday    | 08:00 | to | 23:30 |

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**

On supplies

**Name, (registered) address of holder of premises licence**

St Luke's Parochial Trust  
 90 Central Street  
 London  
 EC1V 8AQ

**Registered number of holder, for example company number, charity number (where applicable)**

Registered charity no 207497

**Name of designated premises supervisor where the premises licence authorises the supply of alcohol**

Keren Wiltshire

**State whether access to the premises by children is restricted or prohibited**

No person under the age of 14 years shall be in the bar of the premises during the hours that the premises is authorised to sell alcohol subject to condition 2 of annex 2 of this licence.

It is an offence to allow persons under the age of 16 years to be on the premises whilst it is open exclusively or primarily for the supply of alcohol for consumption on the premises unless they are accompanied by a person aged 18 or over. No unaccompanied person under the age of 16 years shall be permitted on the premises between 12 midnight and 5am if alcohol is supplied for consumption on the premises.

Islington Council  
Public Protection Division  
222 Upper Street  
London  
N1 1XR  
Tel: 020 7527 3031/3803  
Email: [licensing@islington.gov.uk](mailto:licensing@islington.gov.uk)



## **Annex 1 - Mandatory conditions**

1. No supply of alcohol may be made under the premises licence-
  - a) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. If door supervisors are employed they shall be licensed by the Security Industry Authority.

## **Annex 2 - Conditions consistent with the Operating Schedule**

1. Alcohol shall not be sold, supplied, consumed in or taken from the premises except during permitted hours. In this condition permitted hours means the authorised hours specified on this licence for the sale by retail of alcohol. This restriction does not prohibit:
  - a) during the first twenty minutes after the above hours the consumption of the alcohol on the premises;
  - b) during the first twenty minutes after the above hours, the taking of the alcohol from the premises unless the alcohol is supplied or taken in an open vessel;
  - c) during the first thirty minutes after the above hours the consumption of the alcohol on the premises by persons taking meals there if the alcohol was supplied for consumption as ancillary to the meals;
  - d) consumption of the alcohol on the premises or the taking of sale or supply of alcohol to any person residing in the licensed premises;
  - e) the ordering of alcohol to be consumed off the premises, or the despatch by the vendor of the alcohol so ordered;
  - f) the sale of alcohol to a trader or club for the purposes of the trade or club;
  - g) the sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's naval, military or air forces;
  - h) the taking of alcohol from the premises by a person residing there; or
  - i) the supply of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by him at his own expense, or the consumption of alcohol by persons so supplied; or
  - j) the supply of alcohol for consumption on the premises to persons employed there for the purposes of the business carried on by the holder of the licence, or the consumption of liquor so supplied, if the liquor is supplied at the expense of their employer or of the person carrying on or in charge of the business on the premises.
2. No person under fourteen shall be in the bar of the licensed premises during the permitted hours for the sale by retail of alcohol unless one of the following applies:
  - a. He is the child of the holder of the premises licence.
  - b. He resides in the premises, but is not employed there.
  - c. He is in the bar solely for the purpose of passing to or from some part of the premises which is not a bar and to or from which there is no other convenient means of access or egress.
  - d. The bar is in railway refreshment rooms or other premises constructed, fitted and intended to be used bona fide for any purpose to which the holding of the licence is ancillary.

In this condition "bar" includes any place exclusively or mainly used for the consumption of intoxicating liquor. But an area is not a bar when it is usual for it to be, and it is, set apart for the

service of table meals and alcohol is only sold or supplied to persons as an ancillary to their table meals.

3. Unless otherwise specified on this licence no regulated entertainment shall take place at the premises with the exception of pre-booked private events limited to the provision of music and dancing for pre-invited guests.
4. Intoxicating liquor shall not be sold or supplied under the authority of this licence for consumption off the premises.
5. No direct access from the street to the bar. No external advertisement of the licensed facilities.
6. This licence is subject to such further conditions as are consistent with any restrictions imposed on the use of the premises for the existing licensable activities under the licence by virtue of the enactments hereinafter set out:
  - Children and Young Persons Act 1933
  - Cinematograph (Safety) Regulations 1955
  - Sporting Events (Control of Alcohol Etc) Act 1985
7. The applicant will work with the Police, LFEPA, the Licensing Team and Environmental Health and local residents to ensure it meets its licensing responsibilities.
8. Staff will be trained in first aid, fire safety and health and safety.
9. Staff will be trained in the prevention of public nuisance.
10. Safety checks shall be carried out before the admission of the public. Details of the safety checks shall be kept in a log book on the premises. The log book shall be made available for inspection by authorised officers.
11. All exit routes shall be kept unobstructed, with non-slippery and even surfaces, free of trip hazards and clearly identified.
12. Where chairs and tables are provided, internal gangways shall be kept unobstructed.
13. All exit doors shall be maintained easily openable without the use of a key, card, code or similar means.
14. Exit doors shall be regularly checked to ensure that they function satisfactorily and a record of the check shall be kept.
15. Any removable security fastenings must be removed whenever the premises are open to the public or occupied by staff.
16. The capacity of each Activities Area will be restricted to the numbers proposed from time to time by the Fire Officer/Environmental Health.
17. If a noise limiting device is installed the entertainment noise control system shall be monitored, checked and calibrated as necessary so that the approved levels set by the Council are not exceeded.
18. When any licensable activities are taking place in the North Dining room the garden area beside it shall be cleared of persons by 22:00.
19. Arrangements will be in place for the removal and recycling of commercial waste.
20. A manned switchboard will be available to take calls at all times the premises are open to the public.
21. Children will only be admitted to films in accordance with the BFI rating.
22. Children under 18 will not be admitted to adult entertainment
23. A child protection policy is in place at the Centre and all staff have CRB checks.
24. All doors and windows to be kept closed, so far as practicable, at all times when noise generating regulated entertainment is taking place i.e. the playing of recorded music, live music, plays, films and performance of dance.
25. The premises garden will be closed and be cleared of patrons by 22:00hrs.

26. Notices will be prominently displayed at exits requesting the public to respect the needs of local residents when using the garden and to leave the area quietly.
27. No refuse including bottles will be moved, removed or placed in outside areas of the premises on Sunday or Bank/Public Holiday and between the hours of 9pm and 8am other days of the week.
28. No deliveries on Sunday or Bank/Public Holidays and between the hours of 9pm and 8am other days of the week.
29. The licensee shall appoint a noise consultant registered with the Institute of Acoustics or Association of Noise Consultants to prepare a scheme of sound insulation and noise control measures to prevent persons in the neighbourhood from being unreasonably disturbed by regulated entertainment from the premises. The scheme shall be submitted for approval by the Council, and the approved scheme fully implemented to the satisfaction of the Council and the licensee notified in writing accordingly, prior to the premises being used for regulated entertainment.
30. Where entertainment noise control devices or automatic volume control systems are proposed they shall be calibrated and set up, to meet suitable noise control targets. The installation of such devices shall take place under the supervision of an acoustic consultant registered with the Institute of Acoustics who will provide a certificate of the completion and verification of the calibration and set up, including details of the sound system. An annual check of the effectiveness, with re-calibration where necessary, of the devices shall be undertaken by an acoustic consultant registered with the institute of acoustics, who shall provide a certificate of verification of the calibration and set up. Copies of the certificates of completion and verification of the calibration and set up, both initially and annually, to be provided to the Council's Licensing Team within 21 days of the check of effectiveness

**Please note, conditions 28 and 29 will only come into effect if a nuisance is witnessed by a Council Officer.**

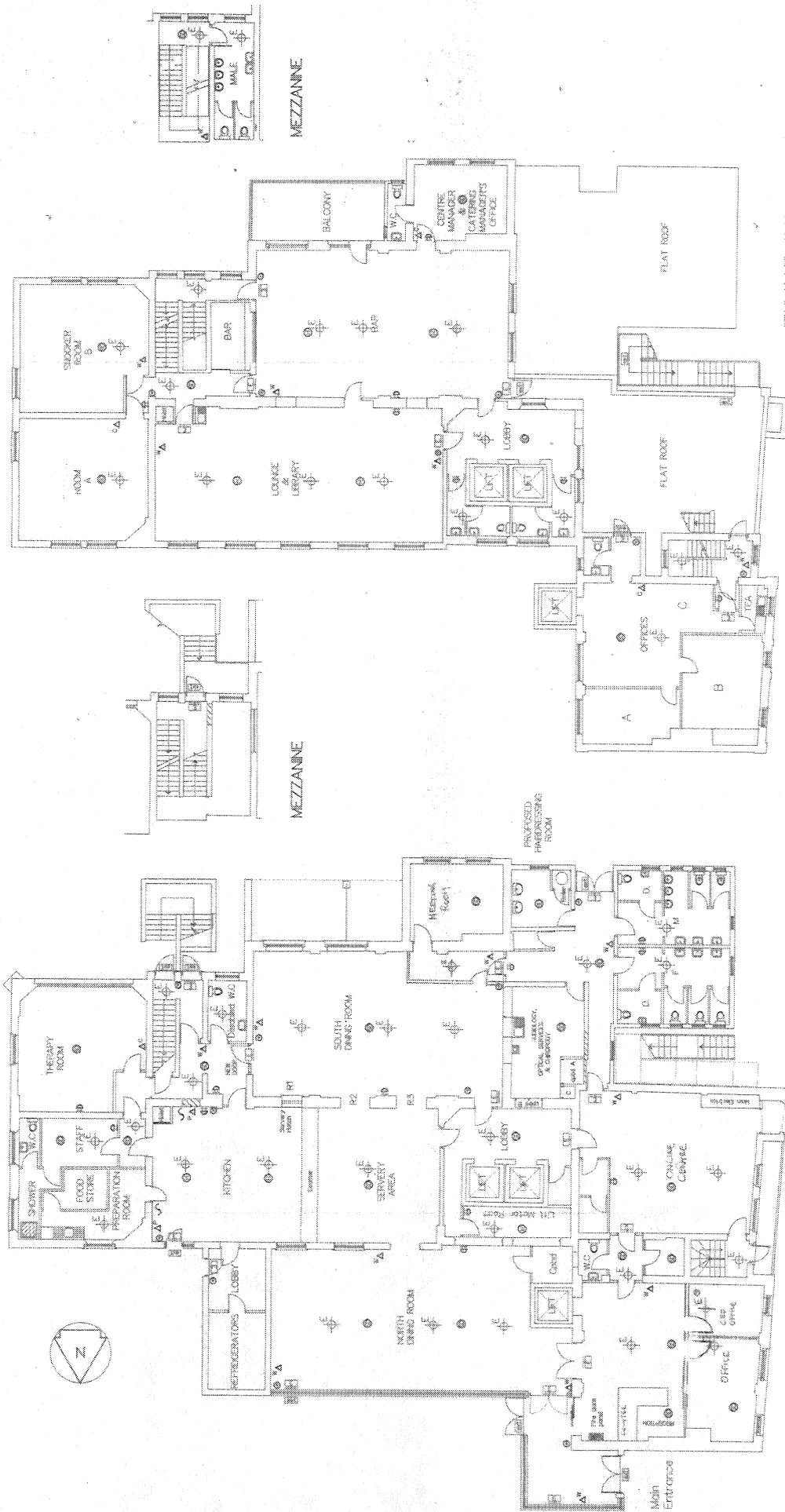
#### **Annex 3 - Conditions attached after a hearing by the licensing authority**

Nil

#### **Annex 4 – Plans**

Reference Number: 610/2/21B May 97

THIS DRAWING IS A LIABILITY STUDY ONLY AND IS PRELIMINARY. TO  
 OBTAIN THE LATEST INFORMATION ON BEST PRACTICE, HEALTH & SAFETY,  
 CONSTRUCTION AND DESIGN.  
 THE DRAWING IS PRELIMINARY. DO NOT SCALE. USE PROVIDED DIMENSIONS ONLY.  
 DIMENSIONS MUST BE REPORTED ACCORDING TO THE CONTRACT ADMINISTRATION AND THE PROVISIONS

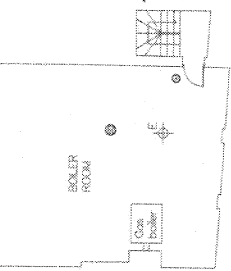


GROUND FLOOR PLAN

FIRST FLOOR PLAN

FIRE ALARM LEGEND

- ☉ Smoke detector
- ⊙ Heat detector
- ⊙ 9L Water fire extinguisher
- ⊙ 4kg Powder fire extinguisher
- ⊙ Carbon dioxide fire extinguisher
- ⊙ Non-maintained ceiling mounted emergency light fitting
- ⊙ Maintained exterior emergency light fitting
- ⊙ Maintained with outside illuminated exit sign
- ⊙ Fire alarm call point
- ⊙ Fire alarm siren
- ⊙ Fire blanket



BASEMENT

REV B JULY 97 - MISC AMENDMENTS ADDED  
 REV A JULY 97 - MISC AMENDMENTS ADDED



**EVANS & CRAWLEY**  
 CHARTERED SURVEYORS  
 Telephone: Chesham (0494) 775688  
 Fax: Chesham (0494) 775575  
 Bridge House, Water Meadow,  
 Chesham, Buckinghamshire HP5 1LF

Project Managers : Property Consultants : Building Surveyors  
**ST. LUKES PAROCHIAL TRUST**  
 90/92 CENTRAL STREET, LONDON EC1

PROJECTED FIRE ALARM SYSTEM 1 OF 2  
 DATE: MAY 97 CAD-UBEC0027  
 7500 610/2/21B



Licensing Act 2003 representation pro-forma

Should you wish to comment on the licence application please use this form to help you. Please feel free to attach additional sheets.

You do not have to make any comment, and comments may be made in support of as well as against the application, providing they refer to one or more of the licensing objectives (please see the guidance notes for further advice).

Premises Name and address:

St Luke's Centre, 90 Central Street, Islington, London, EC1V 8AJ

Your Name



Interest:

(E.g. resident, business, TRA Chair, Councillor, solicitor)

Email:

Telephone

Please comment on the licensing objectives below relevant to your concerns or observations, you may also wish to include suggestions how your concerns could be addressed:

Public Nuisance I LIVE NEAR [REDACTED] TO ST. LUKES AND HAVE YEARS OF LOUD MUSIC, PEOPLE SMOKING DOPE, AND BOTTLES AND GLASSES SMASH AGAINST MY FRONT, PLEASE DO NOT GRANT THEM A LICENCE, ALSO THE

Crime and Disorder PEOPLE WHO WORK THERE AND DRINK AND DO DRUGS THERE DONT LIVE NEARBY SO THEY DONT CARE, PLEASE DONT GRANT THEM

A LICENCE. S. [Signature]

**Protection of Children from Harm**

**Public Safety**

I wish my identity to be kept anonymous:      Yes / No

We will treat representations as anonymous where there is a genuine reason to do so; if you wish your name and address details to be withheld then please explain the reason:

Copies of this representation will be sent to the applicant, or their agent/solicitor, including name and address details (but other personal contact information such as telephone numbers and email addresses will be removed) unless you have specifically requested anonymity. Copies of this representation will be included in a report that will be available to the public and will be published on the internet; however the published on-line version of the report will have name and address details removed.

Signature:

Date:

**Please ensure name and address details completed above**

Return to:

Licensing Service  
London Borough of Islington  
3<sup>rd</sup> Floor  
222 Upper Street  
London N1 1XR

or send by email to:

[licensing@islington.gov.uk](mailto:licensing@islington.gov.uk)

**Fitzsimons, Aiden**

---

**From:** [REDACTED]  
**Sent:** 29 May 2015 09:37  
**To:** Licensing  
**Subject:** St lukes centre

[REDACTED]

Re licence at st Luke's centre

I am concerned re sale of alcohol at 0700. For what purpose.

Also people leaving after 2300 and noise it will generate. We face out over the back of st Luke's.

Blocks of flats are being built currently at the back of st Luke's. Will new residents moving in there appreciate the noise and nuisance of intoxicated people leaving at 2300. Surely the application should be postponed until new residents have a chance to voice their opinion.

I object to licensing st Luke's especially at 0700.

Sent from my iPhone



**Fitzsimons, Aiden**

---

**From:** [REDACTED]  
**Sent:** 05 June 2015 00:28  
**To:** Licensing  
**Subject:** Licensing Application representation St Luke's Centre, 90nCentral Street, Islington, London EC1V 8AJ

Hello, I have tried to submit this on the council web site twice but it does not seem to have worked, hence am emailing.

[REDACTED]

**Comment:**

I have concerns about this application from a prevention of public nuisance perspective.

I have called Islington Noise team previously on several occasions regarding public nuisance from the hall in the rear of the centre. We are frequently subjected to loud thumping music from the hall, people congregating outside to smoke, and people leaving events in a very noisy manner late at night, all of which seems to be uncontrolled.

I am concerned that allowing alcohol, live and recorded music events, and sporting events at the centre will make our situation many times worse. The license will apply 7 days a week for every waking hour – residents are not guaranteed any quiet times. Constant disturbance is very difficult to live with.

In particular, I would like to know how the applicant proposes to avoid causing noise nuisance to residents from:

- customers leaving the premises late at night after drinking
- customers drinking in the outdoor areas of the centre
- smokers congregating outside on the pavement
- leakage from music events, through windows, or through doors being opened and closed as people move outside to leave or to smoke
- leakage from indoor sports (which we know from the football pitches down the road can be extremely loud)

Thank you.

[REDACTED]

## **Fitzsimons, Aiden**

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**From:** [REDACTED]  
**Sent:** 18 May 2015 10:48  
**To:** Licensing  
**Subject:** St Luke's Centre, 90 Central Street, Islington, London, EC1V 8AJ

Dear Islington Council,

I'm writing with regard to the application for licenses at St Luke's Community Centre. Although I'm a supporter of the community centre I'm deeply concerned with this application for an alcohol and live music license and the effects on the residents & community.

I live at [REDACTED] my kitchen and balcony and bedroom are directly [REDACTED] the new balcony/terraced area that will be opened later this summer at St Luke's.

Myself and the other residents in the area are concerned with how the new alcohol license will be used within the centre and specifically if they are allowed to run a restaurant and bar from 7am to 11pm each day - with alcohol and music being played out on the open elevated terraced area. This is not acceptable and my concerns are detailed below.

### **The prevention of crime and disorder**

- I believe that if alcohol is to be served until 11pm each day on the premises it gives the wrong message to the community & young people.
- A community centre should be just that - and certainly not allowed to run a bar/restaurant business.
- Serving alcohol till late hours means groups of drunk people hanging around outside - encouraging disorderly behaviour that will impact the residents in the near area
- The immediate area surrounding St Luke's is residential and order should be kept as such to suit the community.

### **The prevention of of public nuisance**

- 
- Alcohol license, if not used responsibly and considerately can put at risk the nearby residents privacy, safety and security.
- Alcohol licence & live music will be an unacceptable nuisance causing excessive noise & light at late hours effecting local residents trying to sleep and relax.

### **Public Safety**

- Re the Alcohol license - particularly if alcohol is to be served on the outside terrace is a concerning public safety issue. With people smoking and littering off the balcony and alcohol being served in glasses which could be dropped off the terrace.

I believe that very now and again parties or weddings at the community centre are acceptable. But if the community centre is to run a bar/restaurant in a business like manner this will be detrimental to the residents and community and should not be allowed.

Kind regards,



#### Appendix 4

1. There will always be the provision of food available when ever alcohol is being served.
2. CCTV shall be installed, operated and maintained in agreement with the Police. Maintained means that the system will be regularly serviced ( at least once a year) and checked every two weeks to ensure that it is storing images correctly and a log kept and signed by a Supervisor to this effect. The system will provide an identifiable full head and shoulder image of everyone entering the premises and will operate in any light conditions within the premises. The system will cover the full exterior of the premises and shall record in real time, date and time stamped and will operate whilst the premises is open for licensable activities. The recordings will be kept for a minimum of 31 days and copies will be made available to an Authorised Officer or a Police Officer (subject to the Data Protection Act 1998) within 24hrs of any request free of charge. There will always be a member of staff on duty who can operate the system, to allow Officers to view recordings and if required by a Police Officer, provide a copy of images immediately free of charge to assist in the immediate investigation of offences. If the system malfunctions and will not be operating for longer than one day of business then Police must be informed.
3. A clear and legible notice outside the premises indicating the normal hours under the terms of the premises licence during which licensable activities are permitted.
4. Custom will not be sought by means of personal solicitation outside or in the vicinity of the premises.
5. Staff will be trained in asking customers to use premises in an orderly and respectful manner, including making sure people leave the premises quietly.
6. St Luke's shall not be promoted as a drinking venue.
7. The premises manager shall vet all booking to ensure they comply with the Licensing Act 2003. This includes ensuring no booking are taken for person aged 15 – 25 years old, if the event takes place in the late afternoon or evening.
8. Internal and external lighting shall be maintained at the premises.
9. Staff will be trained in first aid, fire safety, health and safety, prevention of underage sales and the prevention of public nuisance.
10. A log book ( incident records) shall be kept on the premises, in which entries shall be made of all inspections made by those required to made by statue, and information complied to comply with any public safety conditions attached to the premises licence that requires to be recorded. The log book shall be made available for inspection by an authorised officer.
11. All parts of the premises and all the fittings and apparatus therein , including door fastenings and notices, lighting, heating, electrical, air conditioning, sanitary accommodation and other installations, will be maintained at all times in good order and a safe condition.
12. Daily, weekly, and monthly Health and Safety checks shall be place.
13. A yearly fire risk assessment shall be implemented by an external consultant.
14. Noise reduction measures shall be in place to prevent noise pollution.
15. Prominent notices shall be displayed requesting that the public respect the needs of nearby residents and leave the area quietly.
16. Deliveries shall be carried out at suitable times to minimise disruption and prevent disturbance to local residents.
17. Customers will be asked not to stand outside and talk loudly in the street.

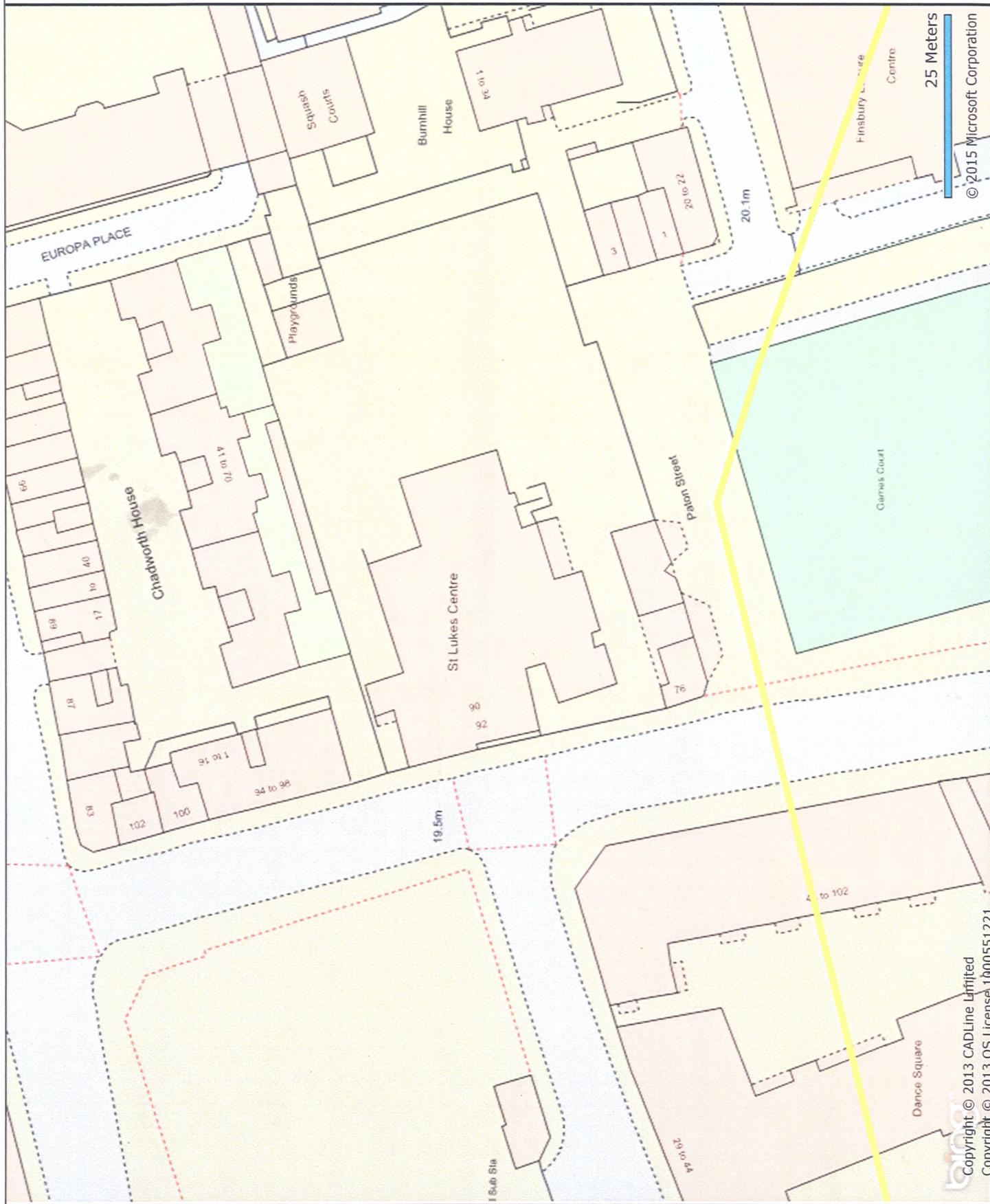
18. All lighting on or outside the premises will be positioned and screened in such a way so as to not cause a disturbance to nearby residents.
19. Adequate waste receptacles for use by customers will be provided in the local vicinity.
20. A challenge 25 policy shall be in operation at the premises, whereby anyone who is under 18 but looks under 25 will be required to carry acceptable Id, such as a card bearing a PASS hologram, a photographic driving licence or a passport if they wish to purchase alcohol.
21. A child protection policy shall be in place to ensure the protection the vulnerable people in place. All staff shall be made aware of this policy and its procedure and relevant staff shall be trained in this area.
22. All doors and windows to be kept closed, so far as practicable, at all times when noise generating regulated entertainment is taking place i.e. the playing of recorded music, live music, plays, films and performance of dance.
23. The premises garden on the ground floor will be closed and be cleared of patrons by 20:00hrs. The café terrace on the first floor (facing the road) will be closed by 21.00. These two areas can be used as smoking areas for patrons up to 23.00hrs (22.30hrs on Sunday) and monitored by the Centre's staff for noise nuisance caused by patrons. Patrons should be asked to leave these areas if they are persistently noisy.
24. Notices will be prominently displayed at exits and in the garden requesting the public to respect the needs of local residents when using the garden and to leave the area quietly.
25. No refuse including bottles will be moved, removed or placed in outside areas of the premises on Sunday or Bank/Public Holiday and between the hours of 9pm and 8am other days of the week.
26. No deliveries on Sunday or Bank/Public Holidays and between the hours of 9pm and 8am other days of the week
27. The licensee shall appoint a noise consultant registered with the Institute of Acoustics or Association of Noise Consultants to prepare a scheme of sound insulation and noise control measures to prevent persons in the neighbourhood from being unreasonably disturbed by regulated entertainment from the premises. The scheme shall be submitted for approval by the Council, and the approved scheme fully implemented to the satisfaction of the Council and the licensee notified in writing accordingly, prior to the premises being used for regulated entertainment.
28. Where entertainment noise control devices or automatic volume control systems are proposed they shall be calibrated and set up, to meet suitable noise control targets. The installation of such devices shall take place under the supervision of an acoustic consultant registered with the Institute of Acoustics who will provide a certificate of the completion and verification of the calibration and set up, including details of the sound system. An annual check of the effectiveness, with re-calibration where necessary, of the devices shall be undertaken by an acoustic consultant registered with the institute of acoustics, who shall provide a certificate of verification of the calibration and set up. Copies of the certificates of completion and verification of the calibration and set up, both initially and annually, to be provided to the Council's Licensing Team within 21 days of the check of effectiveness
29. If a noise limiting device is installed the entertainment noise control system shall be monitored, checked and calibrated as necessary so that the approved levels set by the Council are not exceeded
30. Conditions 27, 28 and 29 will only come into effect if a nuisance is witnessed by a Council Officer.

**Title : St Lukes Centre**

Islington Borough  
Boundary

**Printed by :**  
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03-07-2015



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